



GILLIAN'S PLACE
empowering abused women of niagara

HOPE
SUPPORT
CHOICES

Career Opportunity

Position: Relief Counsellor

Number of Hours: Hours will vary

Qualifications / Skills

- As a relief Counsellor, you provide crisis intervention and community referrals to telephone/crisis callers, office visits and in-house residents.
- Maintain an active knowledge and list of various community service providers to effectively service clients.
- Determine eligibility of women requesting entry into the shelter as a possible resident.
- Assist women in identifying their needs, exploring options and resources; educating the women on the issue of abuse and providing support to the families in order for them to make decisions and formulate plans.
- You will provide in-house orientation with new residents and oversee communal living requirements as well as facilitate meetings to assist residents with conflict resolution and clarification of house guidelines. Ensure that all Family and Children's Services reporting requirements are adhered to and that a professional working relationship is maintained.

As the ideal candidate you have a Post Secondary Education in Social Work or related field as well as extensive knowledge of violence against women issues and counselling abused women and children. You are a problem solver with the ability to handle a crisis, work in a team, carry out independent decision making, and handle several tasks simultaneously. You have strong organizational and written and verbal communication skills as well as computer proficiency in Windows Office Suite and the Internet.

All interested applicants should apply in writing to:

Gillian's Place
Attention: Cindy Ledl, Director of Services
PO Box 1387
St. Catharines ON L2R 7J8

Or by e-mail cindy@gilliansplace.com

We would like to thank any applicant who provides a submission. Please be advised we only contact applicants who are selected for an interview - no telephone calls please. Gillian's Place is an equal opportunity employer.

FORMERLY WOMEN'S PLACE ST. CATHARINES & NORTH NIAGARA

P.O. Box 1387, St. Catharines, ON L2R 7J8 • Business Line 905.684.4000 • Fax 905.704.4556 • Support Line 905.684.8331

www.gilliansplace.com

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